



SPECIAL ORDER

No. 04
 Series of 2024

SUBJECT: AUTHORITY TO CONDUCT AND ATTEND ACTIVITIES OF THE DEPARTMENT OF AGRICULTURE - BUREAU OF AGRICULTURE AND FISHERIES STANDARDS TECHNICAL SERVICES DIVISION (DA BAFS-TSD) RELATED TO PHILIPPINE NATIONAL STANDARDS (PNS) PROMOTION AND IMPACT EVALUATION ON THE USE OF PNS FROM JANUARY TO DECEMBER 2024

In the interest of the service, the DA-BAFS TSD shall conduct activities related to the promotion of the adopted PNS through the development of knowledge products (KP) and impact evaluation on the use of PNS by DA regulatory agencies and relevant stakeholders. These activities include meetings, writeshops, and consultations.

Thus, this Order authorizes the DA BAFS Director, DA BAFS-TSD and Information Technology Unit (ITU) personnel, invited resource speakers, Technical Working Group (TWG) members, DA Regulatory Agency representatives, assessment respondents, and BAFS Regional Focal Persons to participate in the following activities:

1. Meetings and Writeshops for the Development and Finalization of KP for PNS related to Crops, Livestock and Poultry, Meat and Meat Products, and Fish and Fishery Products in NCR, Region IV-A, and Region III from September to October 2024

DA BAFS Participants	<ol style="list-style-type: none"> 1. Dir. Karen Kristine A. Roscom, PhD 2. Ms. Mary Grace R. Mandigma 3. Mr. Jan Vincent DR. Tecson 4. Ms. Aubrey Katreena L. Ramos 5. Ms. Nikki Rose G. Alegre 6. Ms. Darelle Kate D. Romatico 7. Engr. Abraham L. Perez III 8. Ms. Katrina L. Maminta 9. Mr. Joshua F. Loberiano 10. Mr. Jilbert M. Ramer 11. Mr. Samuel Gelilio
TWG Members/ Resource Speakers	TWG Members
No. of participants	<ul style="list-style-type: none"> • Total of 12 participants from BAFS and members of the Technical Working for the Meetings • Total of 15 participants from BAFS and members of the Technical Working for the Writeshops

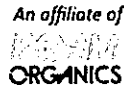
Duration	Meetings - 1 day per KP Writeshops - 3 days per KP
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Expenses to be incurred	<ul style="list-style-type: none"> ● BAFS Personnel: Per diem ● TWG Members: Airfare, per diem, honorarium of experts (for non-DA personnel) ● Procurement of the following items: food and accommodation, food, vehicle rental
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2. Finalization Writeshop for the Drafting of the Report for the Impact Evaluation of the Use of PNS in NCR from October to December 2024

DA BAFS Participants	<p>Office of the Director</p> <ol style="list-style-type: none"> 1. Dir. Karen Kristine A. Roscom <p>Technical Services Division</p> <ol style="list-style-type: none"> 1. Ms. Mary Grace R. Mandigma 2. Dr. Alpha M. Lanuza 3. Ms. Katrina L. Maminta 4. Mr. Jan Vincent DR. Tecson 5. Ms. Aubrey Katreena L. Ramos 6. Ms. Nikki Rose G. Alegre 7. Ms. Darelle Kate D. Romatico 8. Engr. Abraham L. Perez III
Resource persons	<ul style="list-style-type: none"> ● Bureau of Agriculture and Fisheries Engineering (BAFE) representatives, BAFE Certified dealers, distributors, and retailers of agricultural and fishery machinery, DA - Regional Agricultural Engineering Divisions (RAED) ● Accredited Participatory Guarantee System (PGS) Groups, Certified Core PGS Group Farmer-Members, DA RFO Organic Focal Persons, LGU representatives, DA National Organic Agriculture Program (NOAP) representatives, National Organic Agriculture Board (NOAB) members ● BAFS Regional Coordinators, and Focal Person for Standards Promotion per region per Special Order No. 712 Series 2021
No. of Participants	Total of 20 participants from BAFS and concerned DA Regulatory Agencies
Duration	2 days
Expenses to be incurred	<ul style="list-style-type: none"> ● Resource speakers: honorarium ● Procurement of the following items: Food



3. DA BAFS TSD Sectoral Meeting for the Development and Finalization of Priority List for Standards Promotion and Impact Evaluation of the Use of PNS (2024-2028) in NCR from July to October 2024

DA BAFS Participants	Office of the Director 1. Dr. Karen Kristine A. Roscom Technical Services Division 1. Ms. Mary Grace R. Mandigma 2. Dr. Alpha M. Lanuza 3. Ms. Katrina L. Maminta 4. Mr. Jan Vincent DR. Tecson 5. Ms. Aubrey Katreena L. Ramos 6. Ms. Nikki Rose G. Alegre 7. Ms. Darelle Kate D. Romatico 8. Engr. Abraham L. Perez III 9. Mr. Joshua F. Loberiano
No. of Participants	Total of 25 participants from BAFS and representatives of DA Regulatory Agencies and other DA Support Agencies
Duration	2 days per sectoral consultation
Expenses to be incurred	Food

4. Seminar-Workshop: Statistics in Standards-Related Research and Impact Evaluation in NCR from February to May 2024

DA BAFS Participants	Total of 30 participants from BAFS Standards Development Division (SDD), Technical Services Division (TSD), Standards Research Division (SRD), Organic Agriculture Division (OAD) and Administrative Support and Services (ASS)
Resource persons	1. Mr. Hernando Tipa, Bureau of Animal Industry (BAI) 2. Assoc. Prof. Laurence Pasupil Usona, PUP Graduate School 3. Mr. Peter John B. Aranas, PUP Graduate School
No. of Participants	Total of 30 participants from BAFS
Duration	Session 1: 1 day Session 2: 2 days Session 3: 2 days Session 4: 2 days
Expenses to be incurred	<ul style="list-style-type: none"> ● Resource speakers: honorarium ● Procurement of the following items: food



5. DA BAFS TSD and ITU Year-End Assessment and Operational Planning Workshop in Region 1 (Ilocos Region) on November/December 2024

DA BAFS Participants	<p>Office of the Director</p> <ol style="list-style-type: none"> 1. Dr. Karen Kristine A. Roscom 2. Ms. Reylan G. Escordial 3. Mr. Samuel L. Gelilio <p>Technical Services Division</p> <ol style="list-style-type: none"> 4. Ms. Mary Grace R. Mandigma 5. Dr. Alpha M. Lanuza 6. Ms. Katrina L. Maminta 7. Mr. Jan Vincent DR. Tecson 8. Ms. Aubrey Katreena L. Ramos 9. Ms. Nikki Rose G. Alegre 10. Ms. Darelle Kate D. Romatico 11. Engr. Abraham L. Perez III 12. Mr. Joshua F. Loberiano 13. Mr. Jillbert M. Ramer 	<p>Information and Technology Unit</p> <ol style="list-style-type: none"> 14. Ms. Rosemarie V. Calibo 15. Mr. Allister F. Budlao 16. Mr. France Earvynne R. Enriquez 17. Mr. Jomer E. Tadena <p>BAFS Planning Unit and Procurement Unit</p> <ol style="list-style-type: none"> 18. Mr. Frederick Crisol/Ms. Stephanie L. Bulanadi 19. Ms. Rowena B. Dacanay
No. of Participants	Total of 20 participants from BAFS Office of the Director, Technical Services Division (TSD) and Information Technology Unit	
Duration	5 days	
Expenses to be incurred	<ul style="list-style-type: none"> ● BAFS Personnel: per diem ● Procurement of the following items: food and accommodation, van rental 	

Expenses incurred for the conduct of the above activities such as those indicated per each activity shall be chargeable against DA BAFS Regular Funds. Meanwhile, traveling expenses and per diem of the DA-BAFS Regional Coordinator and Focal Person which include traveling expenses, per diem, and food accommodation shall be charged to the funds of their respective offices. These are subject to the availability of funds and the usual government accounting and auditing rules and regulations. Reimbursement and/or payment of other expenses incurred relative to accomplishing the above-mentioned tasks are also allowed.

This Order shall take effect immediately and shall remain in force until revoked in writing.

All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 5 day of MARCH 2024.

K.A.R.
KAREN KRISTINE A. ROSCOM, PFT, PhD
 Director IV

